



Dear Prospective International Student,

Thank you for your interest in Black Hawk College! This packet contains everything you need to apply for admission and the Form I-20 as an international student in the United States.

At a minimum, your first step is to submit the following to Black Hawk College:

- Application for International Student Admission (in this packet)
- Application for Form I-20, New Students Part I (in this packet)
- Affidavit of Financial Support (in this packet)
- Bank statement(s) in the name of the student and/or sponsor(s) showing available balance to cover cost of attendance for at least one academic year
- Copy of applicant's passport showing profile page
- High school completion transcripts (translated into English), and any college transcripts (translated into English)
- Non-refundable application fee of US \$20.00 (this may be sent through Western Union or check)

Depending on your situation, you may also need to provide the following:

- Application for Form I-20, New Students Part 2 (in this packet), only if you have a spouse and/or children
- Affidavit of Sponsor For Free Room and Board (in this packet), only if you will be living in the home of someone already in the US and they are providing the student's room and board for free

Please see the forms included in this packet for each step. Specific regulations regarding full-time enrollment and related issues are mandated for students studying with an F-1 Student Visa in the United States. The F-1 is a student visa, and not a work visa. International students cannot work off-campus for at least one full academic year after entering the US, and employment is limited to no more than 20 hours of work per week while classes are in session. Per college policy, international students pay the out-of-state-tuition rate at the college during their entire time of enrollment.

After we have received the required documentation and accept you as a student, we will then scan and email you all the paperwork, including your Form I-20 issued by Black Hawk College, which you must take to your embassy or consulate and apply for a student visa to enter the United States. In order to book an appointment at a US Embassy, students should expect to pay the [I-901 SEVIS Fee](#) (currently US \$350) online with the US Immigration and Customs Enforcement. Obtaining a visa can take several months, so please complete your paperwork as early as possible.

When you arrive at Black Hawk College, if English is not your first language, you will take the Michigan Test of English Language Proficiency. You will also participate in an orientation session that guides you through important information about maintaining your legal status in the US.

You may find additional useful information at <http://www.bhc.edu/international-students> and <https://studyinthestates.dhs.gov/>, so please review these sites thoroughly. If we can provide any additional information or assistance, please do not hesitate to contact us.

Sincerely,

Heather Bjorgan
Dean, Principal Designated School Official
bjorganh@bhc.edu
(309) 796-5345

Where to send your documents. All documents submitted by an international student applicant may be sent to one of the following email addresses below:

Heather Bjorgan
Dean for Student Services, PDSO
Black Hawk College
6600 34th Avenue
Building 1, Office #376
Moline, IL 61265-5899 USA
bjorganh@bhc.edu

- OR -

Amy Snyder
Registrar, DSO
Black Hawk College
6600 34th Avenue
Building 1, Office #279
Moline, IL 61265-5899 USA
snydera@bhc.edu



Application Deadlines

The deadline for admission application and documents used to obtain the Form I-20 are as follows:

- For entry in the Fall semester (mid-August): **April 1**
- For entry in the Spring semester (early January): **October 1**

The deadline is the date by which we must have all required documents in hand and the application fee paid. If your paperwork reaches us after the deadline, we will process your application for the following semester. (For example, if your paperwork reached us in May, we will process your application for the next fall semester, rather than the summer term.) Students are **not allowed** to enter late once the semester has started but must report to Black Hawk College on or before the class start date on their Form I-20. The deadlines are set up to help international applicants have enough time to apply for their F-1 Student Visa prior to their selected start date.

About Black Hawk College

Black Hawk College is an ideal institution for international students seeking an extensive international population in the college and surrounding community. Moline is one of several cities grouped together and known as the “Iowa-Illinois Quad Cities.” Several of the cities are small, with a population of approximately 45,000 people each, so the small-town character of Mid-Western life is preserved. In combination, however, these cities have a population of 350,000; therefore, we have many of the amenities of larger cities, but without some of the problems larger cities may have.

Black Hawk College has an enrollment of approximately 3,000 college students and is predominately a commuter campus. This means that our students do not live in dorms, but commute from the surrounding community. The campus does not have a cafeteria on campus and students should expect to make their own food at home, or purchase ready-made food at the bookstore when it is open. Please visit our website at www.bhc.edu/international-students and study the information carefully. You will also find links to sites that give you information about the Quad Cities and surrounding area.

Black Hawk College students have the option to live at the Villas at Black Hawk, which are student apartments specifically for college students. If you are interested in living in this type of housing, please visit their website at www.LiveAtBHC.com to download an application and to learn more.

About Transportation

Transportation in the U.S. is very different from that of most other countries. This has to do with the size of the country compared to the size of the population, and due to the fact that outside of many people who live in major cities, almost everyone owns a car. The Illinois Quad Cities, of which Moline is a part, has a bus system that lets you connect to most other parts of the Quad Cities, as long as you remain in Illinois. The Mississippi River (which flows through the Quad Cities) is the boundary between the states of Iowa and Illinois. Hosts should live in one of the Illinois Quad Cities (Rock Island, Moline, East Moline, and Silvis), so that students are guaranteed to have a bus connection to the College.

While the bus system is very inexpensive, students may experience some element of inconvenience, particularly on weekends and evenings, when buses run less frequently than during the weekdays. Metrolink, which is the bus system that services the Illinois Quad Cities, is a recipient of the American Public Transportation Association’s 2012 Outstanding Public Transportation System award. This

prestigious award is given to only three cities (per category) each year. To see maps and routes and learn more about Metrolink, please visit their site on www.gogreenmetro.com.

Upon arrival in the U.S., international students must arrange for their own transportation to and from airports and campus. Students should plan to utilize the bus system for regular grocery shopping trips, unless they are being hosted by family or personal friends.



Application for International Student Admission

Inspire students, develop talent and strengthen communities.

Quad-Cities Campus, Enrollment Services
6600 34th Avenue, Moline, IL 61265-5899
309-796-5300 Toll Free: 800-334-1311

East Campus, Enrollment Services
26230 Black Hawk Road, Galva, IL 61434
309-854-1703 Toll Free: 800-233-5671

Please Read This Carefully Before Completing the College Application

The Black Hawk College (BHC) admissions policy does not assure admittance of an individual student to a particular course or program. Some students may be required to enroll in specific courses, and others may be denied admission to a requested program because of space limitations. Persons under 18 years of age who have not completed high school must meet specific guidelines.

There is a nonrefundable \$20.00 application fee for applicants who will be attending Black Hawk College while not attending high school at the same time. This fee must be paid prior to submission of this application.

Tuition rates are determined by the LEGAL RESIDENCE of the student. Residence is defined as the place where the student lives and which is the student's true permanent home. All international students will be charged the out-of-state, or international, tuition rate.

REQUIRED CREDENTIALS:

High School Transcripts: Students should check specific program requirements and athletic eligibility requirements to determine if the final high school transcript is required.

College Transcripts: An official transcript must be sent directly to BHC from all colleges attended if the applicant wants to use previous college course work for course placement or credit transfer. Evaluation of transfer credit will be conducted upon written request of the applicant.

Transfer of International College Credit. Black Hawk College requires students to use an approved evaluation service. Accepted are Educational Credential Evaluators, Inc. (see: www.ece.org) or World Education Services (see: www.wes.org). Accepted applicable courses are based on their recommendation.

Assessment: Before enrolling, applicants need to take an assessment test and complete orientation if planning to enroll in or accumulate six credit hours or more. Some classes require a specific test score prior to enrollment, and all students must meet the prerequisites for courses.

Applicants for Health Career Programs Must Meet Additional Requirements. For information, please consult the BHC Catalog. Specific contacts for each program are given in the individual program descriptions.

Non-Native Speakers of English.

Non-native speakers of English must prove English language proficiency before enrolling in an academic program. These students must take the English as a Second Language (ESL) placement test before registering for any courses at Black Hawk College. The Test of English as a Foreign Language (TOEFL) may be used at time of application for international students planning to apply for a F-1 Student Visa. For TOEFL information, see: <https://www.ets.org/toefl.html>

myBlackHawk: The college web portal at <http://myblackhawk.bhc.edu> provides a convenient way for students to access their ID number, personal e-mail account, course information, student records, registration, payment, financial information, special announcements and more.

Student ID: Students are assigned a BHC ID number. Use of this ID helps safeguard the confidentiality of your personal information. The ID number will assist you with obtaining available services at the college.

Disability Accommodations: BHC is committed to making its services, programs and activities equally available to people with disabilities recognized by the Americans with Disabilities Act. Please call 309-796-5900 for more information.

Black Hawk College will make all educational and personnel decisions without regard to race, color, religion, gender, sexual orientation, marital status, national origin or ancestry, age, physical or mental disability unrelated to ability, or status as a disabled veteran or Vietnam era veteran, except as specifically exempted by law.

If you need an accommodation based on disability to fully participate in a program/event, please contact Disability Services at 309-796-5900. Please allow sufficient time to make arrangements.

Students, faculty and staff at BHC participate in a variety of activities designed to assess and improve student learning and to bring about institutional change. Examples of such activities may include placement testing, surveys, collecting random samples of student work, exit testing, and portfolio evaluation.

CURRICULUM SELECTION GUIDE

TRANSFER CURRICULA are designed for the student planning to transfer to a senior/four-year college or university with the objective of achieving a bachelor's degree.

CODE CURRICULUM

- 1145 Associate in Arts
- 1245 Associate in Fine Arts
- 1645 Associate in Science
- 1519 Associate in Science – Ag Transfer

CAREER CURRICULA with selective admissions are listed below. Applicants should indicate the AAS/General Occupational and Technical Studies (GOTS) program (1111) as their desired program, because they will later apply to the appropriate college department for entrance into the program:

- Associate Degree Nursing (AAS), select code 1111
- Practical Nursing (certificate), select code 1111
- Physical Therapy Assistant (AAS), select code 1111
- Surgical Technology (AAS), select code 1111
- Veterinary Technology (AAS), select code 1111

CAREER CURRICULA are designed for the student planning to prepare for a specialized area leading to employment after completion of training. Some of the credits in the Career Curricula may be transferred to a senior/four-year college or university (based upon the institution's requirements).

CODE CURRICULUM (2 years)	CODE CURRICULUM (less than 2 years)	CODE CURRICULUM (less than 2 years)
5467 Accounting	5729 A+ Prep Certificate*	5884 Manufacturing Processes Certificate
†9142 Agribusiness Management	5931 Accounting Clerk	5864 Medical Assisting Certificate
†9181 Agriculture Mechanics Technology	†5717 Advanced Large Animal Tech Certificate*	5684 Medical Coding Specialist Certificate
†9141 Agriculture Production Technology		5124 Music Industry Certificate
†9398 Automotive Repair Technology	†5817 Advanced Vet Office Management Certificate*	5656 Network+ Prep Certificate*
5435 Business		5689 Network Administrator Certificate
5378 Computer Information Technology	†9683 Agriculture Mechanics	5965 Patient Care Assistant Certificate
5651 Court Reporting Technology	†5513 Air Conditioning Specialist*	5783 ProE Certificate*
5149 Criminal Justice Technology	†9541 Animal Science*	9798 Small Business Management Certificate*
5289 Cybersecurity	5967 Art Technology Certificate	†9544 Swine Production*
5362 Early Childhood Education	5761 Assistant Teacher Certificate	5855 Welding
5039 Emergency Medical Services – Paramedic	5796 Auto CAD Certificate	5866 Welding – Gas Metal Arc*
5187 Engineering Technology	†5810 Automotive Repair	5870 Welding – Shielded Metal Arc*
†9096 Equestrian Science	5695 Banking and Finance	†5614 Wheel Alignment/Suspension
1111 General Occupational & Technical Studies	5566 Basic Nurse Assistant Training*	†5127 Veterinary Assisting
5392 Health Information Management	†9543 Beef Production*	
†9099 Horse Science Technology	†5612 Brake Specialist	
5173 Surgical Technology	5868 Business Software*	
†5017 Veterinary Technology	5985 CNC Production Operator Certificate	
5458 Visual Communication	5986 CNC Production Machinist Certificate	
	5749 Criminal Justice Tech Certificate	
	5363 Early Childhood Educator Certificate	
	5639 EMT: Paramedic	
	5782 Engineering Technology	
	Fundamentals Certificate	
	†9599 Horse Science Technology Certificate	
	5875 IT Support Technician Certificate	

If you are enrolling for one or several courses and do not intend to earn a degree or certificate, please choose a *NDS (Non-degree-seeking) option:

- *NDS-Tech/Industry – Welding, Manufacturing, Warehousing, Electrical, etc.
- *NDS-Transfer – English, Speech, Art, Psychology, etc.
- *NDS-VOC/Agriculture-Ag Mechanics, Ag Economics, etc.
- *NDS-VOC Business/Office – Keyboarding, Word Processing, etc.
- *NDS-VOC Health-Nursing Assistant Training, Health Information Management, etc.

† Major courses normally offered at the East Campus
 * Not eligible for most federal/state financial aid

*** FIELDS ARE REQUIRED IN ORDER FOR APPLICATION TO BE PROCESSED.**

Social Security number*: _____ **Date of birth*:** _____
(XXX-XX-XXXX or N/A) (Month) (Day) (Year)

Name*: _____
Last Name (family name) First Name Middle Name

City of birth: _____ **Country of birth:** _____

I am planning to attend the* Quad-Cities Campus (Moline) East Campus (Galva)

First semester you plan to attend*: Fall (begins August) Spring (begins January)

Home address*: Street: _____

City: _____ State: _____ Zip: _____

Country: _____

Preferred Phone: _____ Home ___ Cell ___ Opt-in for text communications? Yes ___ No ___

E-mail address* _____

Please print clearly

The information collected in this section is used to comply with federal and state reporting requirements.

Sex*: Male Female Gender Neutral

Please check status*: Non-Citizen (planning to apply for a F-1 Student Visa)

Hispanic or Latino*: Yes No

Racial Groups (select one or more) *:

American Indian/Alaskan Native (20)

Native Hawaiian/Pacific Islander (70)

Asian (10)

White (50)

Black or African American (30)

Is English your primary language*: Yes No

Are you a Single Parent? * Yes No

A **single parent** (includes single pregnant women) is defined as an individual who is unmarried or legally separated from a spouse and has a minor child (or children), or is legal guardian of a child/children under the age of 18 years for which the parent either has custody or joint custody.

Are you a Married Parent? * Yes No

A **married parent** (includes married pregnant women) is defined as an individual that is a legally married parent or married legal guardian of a child (or children) who is under the age of 18 years.

Are you an Out-of-Workforce Individual? * Yes No

(displaced homemaker or works primarily without remuneration to care for a home and family, and for that reason has diminished marketable skills or parent whose youngest dependent child will become ineligible to receive assistance under part A of title IV of the Social Security Act not later than 2 years after the date on which the parent applies for assistance under such title or unemployed or underemployed and is experiencing difficulty in obtaining or upgrading employment)

Do you consider yourself to be a Homeless Individual? * Yes No

(lacks a fixed, regular, and adequate nighttime residence, including children and youths who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; are abandoned in hospitals; or are awaiting foster care placement; individuals who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings; individuals who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and migratory children (as such term is defined in section 1309 of the Elementary and Secondary Education Act of 1965) who qualify as homeless for the purposes of this subtitle because the children are living in circumstances described above.)

Do you consider yourself to be a Student in Care? * Yes No

(any person, regardless of age, who is or was under the care and legal custody of the Department of Children and Family Services, including youth for whom the Department has court-ordered legal responsibility, youth who aged out of care at age 18 or older, or youth formerly under care who have been adopted and were the subject of an adoption assistance agreement or who have been placed in private guardianship and were the subject of a subsidized guardianship agreement.)

Are you a youth IN or HAS AGED OUT of the Foster Care System? * Yes No

(The term foster care refers to the full-time substitute care of children outside their own home by people other than their biological or adoptive parents or legal guardians. Individual 21 or younger for whom the Illinois Department of Children and Family Services is currently or was previously legally responsible. This means an individual for whom the Department has (or had) temporary protective custody, custody or guardianship via court order, or a child whose parents have signed an adoptive surrender or voluntary placement agreement with the Department.)

Did either of your parents graduate from a four-year college or university? * Yes No

Would you like information about accommodations available to students with disabilities recognized by the Americans with Disabilities Act? * Yes No

Are you a veteran or current member of the U.S. Armed Forces? * Yes No

Are you the spouse or dependent child of a U.S. Armed Forces member or veteran? * Yes No

High school last attended*: _____

Street: _____

City: _____ **State:** _____ **Zip:** _____

Country: _____

Attended From Month* _____ **Attended From Year*** _____

Attended To Month* _____ **Attended To Year*** _____

Graduated? * Yes No **Graduation date*** _____ / _____
Month Year

Home school (If high school diploma was completed through a home school program): _____ / _____
Month Year

Admission requirements for students entering Transfer (AA and AS) Degree Programs

The Illinois Board of Higher Education has established the following high school course requirements for all students who graduated in May 1993 or later, who are entering Transfer (AA and AS) Degree Programs. Students are to fill in the number of years completed in each subject below. The "In Progress" box should be checked if currently enrolled in a course.

College Requirements (Years)	Coursework	High School Years Completed	In Progress
4	English		
3	Mathematics		
3	Social Studies		
3	Science		

In total, how many semesters of Chemistry with a lab have you completed in high school and college? _____

Have you completed Chemistry courses in the last 5 years? Yes No

In total, how many semesters of Geometry have you completed in high school and college? _____

Did you take any BHC dual credit/enrollment courses before graduating from high school? Yes No

List all colleges and dates previously attended:

Name of College	Location	From	To	Degree
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

PROGRAM OF STUDY:

Using the Curriculum Selection Guide on page 5 of this packet, write the name and code of the program you plan to enter at Black Hawk College.

Program Name: _____ Code: _____

Primary Reason for attending BHC: (check one)

- 01 Prepare for new or first occupational skills
- 02 Improve present occupational skills
- 03 Explore courses to decide on a career
- 04 Prepare for transfer to four-year college or university
- 05 Remedy basic skills deficiencies
- 06 Pursue non-career, personal interests
- 07 Prepare for high school diploma equivalency test
- 08 Other or unknown

ENROLLMENT OBJECTIVE: (check one)

- R4 Complete an Associate Degree
- R3 Complete a certificate program
- R1 Complete one or several courses but not enrolling for the purpose of obtaining a degree or certificate

EDUCATIONAL LEVEL THAT WILL BE COMPLETED WHEN YOU

TAKE YOUR FIRST BHC COURSE: (check one)

- 29 Attending High School
- 30 GED
- 35 High school diploma
- 39 Some college (not at BHC)
- 40 Certificate
- 45 Associate degree
- 50 Bachelor's degree
- 60 Master's degree
- 70 First professional degree
- 80 Doctorate degree
- 85 Other
- 90 None

I hereby certify that the information provided on this application is complete and accurate. I understand that if it is found to be otherwise, it is sufficient for rejection or dismissal from this College. I understand that a nonrefundable \$20.00 application fee must be paid prior to submission of application.

Applicant's signature: _____ Date: _____



Applying for the Form I-20

The pages that follow contain very important information about obtaining a Form I-20 and entering the United States, as well as transferring to our school from another school in the United States, while maintaining your F-1 Student Visa. **Please read it carefully.**

BELOW ARE RULES TO FOLLOW IN ORDER TO HAVE A FORM I-20 ISSUED.

1. In order to issue the Form I-20, we must have proof that the applicant has the financial means to live and study in the United States. Any amount of money promised by either the student or a sponsor must be documented. Students must present papers that show the amount in question is available in bank accounts. These papers can consist of (but are not limited to) bank statements showing holdings in the account over a period of at least six months; proof of income; other documents showing the student's or sponsor's ability to pay. If you receive grants or scholarships from a government, a non-governmental organization, or an educational institution, we require a certified copy of the grant or scholarship letter.
2. We will not accept letters from banks or anyone else saying that a sponsor has "enough" money to support a student. When a sponsor wishes to keep his bank balance or income private, we will accept official documents saying that the savings or income is "more than" an amount that is clearly sufficient.
3. **Each** sponsor must submit an affidavit stating exactly how much money is to be provided. All questions on affidavit forms must be answered. Affidavits that have been changed in any way will be rejected. There are notaries public at all U.S. embassies and consulates. There are notaries in all countries, though the names for them may be different. They are officials licensed by the national or regional government to take sworn statements for courts of law or to witness contracts and property deeds. In the U.S., nearly all banks have a notary public on staff.
4. Both the U.S. government and Black Hawk College require recent financial documents (**no more than six months old**) such as bank statements. Students applying for a F-1 Visa at a U.S. Embassy should expect to provide any sponsor bank statements at the visa application appointment.
5. Students may sponsor themselves, either partly or in full. No affidavits are needed for the student's own money. Recent bank statements in the student's name must be provided, and statements from at least one year earlier must show us that the money was not borrowed and recently deposited. Remember that U.S. federal law requires financial support for your entire program, in addition to readily available cash for the first year. Unless you have enough cash to support yourself and your studies in the U.S. for your entire program, your cash will soon be used up.

6. Scholarships and other grants or stipends **may** be used to qualify for the Form I-20. Black Hawk College must have an award letter from the private or government scholarship board stating how much money is to be given and for how many years. This amount will be stipulated on the Form I-20.

7. Free room and board is worth a substantial part of the dollar amount to support a student for a year. When a family member or friend near the school gives a student a free place to live and/or free meals, the student needs far less in cash from other sponsors. **Affidavits of free room and board must be sent with a copy of the property deed or rental lease.**

The Black Hawk College employee who issues the Form I-20 is bound by U.S. federal law to examine the financial evidence the student provides when applying for the Form I-20. This responsibility cannot be delegated to anyone else. In some countries, an official will only certify **(notarize)** a document when the applicant has proven the contents of the document to be true. A student who wishes to have an *Affidavit of Sponsor* certified may have to prove to the certifying official that the funds are actually available. This student then perhaps assumes that since such proof was made, the original *Affidavit of Sponsor* with photocopies of the support documents will be sufficient to receive an I-20. This is incorrect. Regardless of who else has examined the evidence the student offered, the person issuing the Form I-20 must examine that evidence herself/himself in order to issue the form.



Affidavit of Financial Support

Return this form and all admissions documents to:

Heather Bjorgan
Black Hawk College
6600 34th Avenue
Moline, IL 61265
bjorganh@bhc.edu

U.S. federal government regulations require Black Hawk College to verify the financial resources of each international applicant prior to issuance of the Form I-20. Therefore, Black Hawk College requires evidence of a minimum of \$22,145.00 to meet expenses for each academic year. Students bringing dependents (wife/husband and children) must show proof of having an additional \$4,000 per year for spouse/partner and \$2,500 per child.

ESTIMATED EXPENSES FOR INTERNATIONAL STUDENT NINE MONTH STUDY ACADEMIC YEAR

<i>Tuition & Fees</i>	\$7,560.00
<i>Books & Supplies</i>	\$1,008.00
<i>Housing</i>	\$5,280.00
<i>Food</i>	\$2,516.00
<i>Transport</i>	\$3,144.00
<i>Personal</i>	\$1,937.00
<i>Health Insurance</i>	\$700.00
9 MONTH TOTAL	\$22,145.00

This document is only for the students who are sponsored by self, family member or personal friends. Those students who have official government or agency sponsors should submit their sponsorship documents. Please include a bank statement that is less than six months old, indicating funding of \$22,145.00 USD per year with this form.

A student who is provided with free housing and food by a relative or close friend living near the school will not need money for housing or utilities. Therefore, a student who presents an affidavit of sponsor for free housing and food (living expenses) will need only **\$14,349.00** in cash support. Housing and food expenses have a cash value of \$7,796.00.

PLEASE PRINT OR TYPE:

Name of Student: _____

Name of Sponsor: _____

Address of Sponsor: _____

Relationship to student: _____

Sponsor's Agreement: I have read the estimated expense for international students above. I agree to support the student named above for a period of _____ year(s) in the amount of \$_____ (U.S.) per year.

Signature of Sponsor _____ **Date** _____

Student's Agreement: I have read the estimated expense for international students above. I understand that my admission to Black Hawk College is contingent upon my ability to pay all my expenses during my attendance. I also understand that if I cannot meet my financial obligation, or if it becomes evident that I have acted in bad faith in making this Affidavit of Financial Support, I may be withdrawn from school. I certify that the information submitted in this application is complete and accurate, and I understand that submission of inaccurate information can be considered sufficient cause for terminating my application or enrollment at Black Hawk College.

Signature of Applicant _____ **Date** _____



**Application for Form I-20
New Students Part 1**

Please answer the following:

Are you currently in the United States? _____ Yes _____ No

If you answered **YES** to the previous question, answer only the questions in Box Y below. If you answered **NO** to the previous question, answer only the questions in Box N below.

BOX Y – yes, I am in the U.S.

Are you currently in F-1 status at another school/college? _____ Yes _____ No

If your answer is “no,” the Form I-20 will be issued only after you have made an appointment with us for assistance with an application for change of status or reinstatement to student status. If you are not eligible for a change of status or for reinstatement, the form will be issued only for travel to your home country and to return with an F-1 visa.

If you answered “yes,” the Form I-20 can only be issued to you after your current SEVIS record has been transferred to Black Hawk College. A student’s SEVIS record can only be transferred to another school if the student is in an Active status. Please be prepared to work with your current school’s international advisor to electronically transfer your SEVIS record to us. Only after this transfer of records can a Form I-20 be issued from Black Hawk College.

BOX N – no, I am not in the U.S.

Write your exact address, email address, and **telephone number** in the space below. We will not send documents to a U.S. address if the applicant is outside the U.S. We will not send the Form I-20 to a person other than the student. If you do not supply your foreign address, the form will not be issued.



**Application for Form I-20
New Students Part 2**

Please complete this page *only if you are planning to bring dependents* (spouse, children) to the United States with you. You will need to provide proof of additional funds per year for dependents. \$4,000 for spouse and 2,500 per child.

I will be accompanied by the following dependents:

Husband **Wife**

(Last Name/Surname) (First Name) (Date of Birth)

(Country of Birth) (Country of Citizenship) (Country of Legal Residence)

Child/Children

1. _____
(Last Name/Surname) (First Name) (Date of Birth)

(Country of Birth) (Country of Citizenship) (Country of Legal Residence)

This is my son daughter

2. _____
(Last Name/Surname) (First Name) (Date of Birth)

(Country of Birth) (Country of Citizenship) (Country of Legal Residence)

This is my son daughter

3. _____
(Last Name/Surname) (First Name) (Date of Birth)

(Country of Birth) (Country of Citizenship) (Country of Legal Residence)

This is my son daughter



**Affidavit of Sponsor
For Free Room and Board**

To be completed only by the person who owns or rents the property where the student will live.

I hereby affirm that I own, rent, or lease the property described below and that I will make it available without charge and without services-in-lieu-of-payment to the student named for the duration of his/her studies at Black Hawk College.

Name of student _____

Address, including room or apartment number, of the residence offered to the student:

Relationship of sponsor to student _____

How many rooms are in the house or apartment? _____

How much space will be reserved for the **exclusive** use of the student?

Does the sponsor live at the address listed above? (*check one*) Yes No

Does the sponsor (*check one*) own or lease the property being offered?

All questions above must be answered. This affidavit must be sent with a photocopy of a lease or deed in the sponsor's name.

AFFIRMATION OR OATH

I hereby affirm or swear that the contents of the above statement are true and correct. **I agree not to require any services from the student in return for the promised support and understand that it would be a serious violation of the law to require domestic work, child care, or any other kinds of service.**

Signature of sponsor _____

Name of sponsor, printed _____

Sworn and subscribed before my this _____ of _____ 20_____.

Signature of Notary _____

[SEAL]



Understand the Student Visa Process

The consular officer who makes the decision on your visa application is required to think of you as someone who plans to come to the United States permanently and **you must prove** that you intend to return to your country after completing studies. U.S. law very clearly states that “F” series visas may be given only to people who intend to remain in the U.S. **to study**. This rule is the number one reason for denials of student visa applications.

Be Prepared

Speak clearly about your studies. Be ready to say what you want to study and what kind of career it will prepare you for in your home country. Be prepared to explain why it is better for you to study in the U.S. than in your home country.

With papers, show ties to your home country. If your family owns a business, take letters from a bank, describing the business, to the visa interview with you. If your family owns property, take the deeds. If you have a brother or sister who studied in the U.S. and then returned home, take a copy of the brother’s or sister’s diploma and a statement from an employer showing that they have returned home. If possible, show that an individual or company in your home country will give you a job when you return. If you cannot get a **promise** of a job, try to get a letter saying that you will be **considered** for a job, or that the company needs people with the kind of education you wish to receive in the U.S.

Read your Form I-20. Some of the rules you must follow are printed on page 3 of the form. Be aware of these rules, especially the requirement that you study full-time (at least 12 credits per semester at Black Hawk College). Look at the date entered under Earliest Admission Date on the Form I-20. You should not plan to enter the U.S. prior to that date, which is 30 days before you start classes.

Dependents

Your spouse and children may apply for visas with you, or they may apply to join you after you come to the U.S., but only if dependents are mentioned in your Form I-20.